1. You can **nest** IF functions to allow for three or more outcomes.
2. The **COUNTIF** function calculates the number of cells in a range that match criteria you specify.
3. The **SUMIF** function adds the values in a range that match criteria you specify.
4. While using VLOOKUP, the **range\_lookup** argument is optional.

A screenshot of a computer

Description automatically generated with low confidence

1. The **#N/A** error value means that a value is not available to a function or formula.

Text

Description automatically generated

1. The **VLOOKUP** function searches vertically down the first column of the lookup table.
2. The **OR** function is a logical function that returns a TRUE value if any of the logical conditions are true and a FALSE value if all the logical conditions are FALSE.
3. You could test two or more conditions and determine whether all conditions are true using the **AND** function.
4. The **IF** function is a logical function that evaluates a condition and then returns one value if the condition is true and another value if the condition is false.
5. Each time you create a conditional format, you are defining a conditional formatting **rule**.

Graphical user interface, application, table, Excel

Description automatically generated